

DOCUMENTS TO SUBMIT

The Academic sessions (documentation) for PGDM Batch 2024-2026 will commence on 4th September 2024 to 6th September 2024. For this purpose, you are required to report to the ISM campus from 9.30 AM onwards to complete the formalities. **All the students need to come to the college in formal wear only.**

All students are required to submit the following documents photocopies (TWO SETS):

1. Bachelor's degree marks/grade sheets
2. Provisional / Original Degree Certificate
3. Bonafide- Study / Conduct and TC from UG College
4. Test Scorecard (CAT/MAT/XAT/ATMA/CMAT)
5. Photocopy of Class 10 and Class 12 mark sheets.
6. Four recent Passport sized color photographs taken with a blazer.
7. Photocopy of PAN Card Student
8. Photocopy of parents' Aadhar Card
9. Photocopy of Aadhar Card
10. Medical certificate indicating the blood group issued by a Registered Medical Practitioner (RMP) in the format as enclosed. (This institute will not be responsible for any mishap if false information is given or hidden from the institute.) (Format enclosed in your E-MAIL as attachment)
11. Learning and Behaviour (Format enclosed in your E-MAIL as attachment)
12. Anti-ragging affidavit (notarized on Rs. 20/- Stamp Paper as per the Student Undertaking- Anti-ragging (Format enclosed in your E-MAIL as attachment)
13. Anti-ragging affidavit (notarized on Rs. 20/- Stamp Paper as per the Parent Undertaking- Anti-ragging (Format enclosed in your E-MAIL as attachment) .
14. Graduation Undertaking* (Format enclosed in your E-MAIL as attachment)
15. Certificate from the College of Graduation and Undertaking letter (Students who have appeared for the final year qualifying examination in 2024)
16. Admission letter copy along with the fee receipts copy

Please check you E-mail for

*Students who have appeared for the final year qualifying examination in 2024

Students who have appeared for the final year qualifying examinations in 2024 and are awaiting their final results are required to produce a certificate from the college authorities or the Institutional Head.

You are also required to submit an undertaking form (Format enclosed) along with the institute certificate indicating that you would definitely submit the certificates/results on or before **30th September 2024**.

Deeksharambh - Orientation Program on 9th September 2024.

Classes will commence on 12th September 2024.

Best Wishes

Neeru